Minutes
Comprehensive Plan Implementation Committee (CPIC) Meeting
June 18, 2024

Present: Steve Nutting, Chair; Terry Lochhead, Secretary; Joe Egan, Terry Egan, Lisa Thompson, Kurt Wood, Sooz Eland, Tom Sando, Judy McIlvane

1. Steve brought the meeting to order at 6:35 pm

2. Review of Minutes. The Committee reviewed and took comments on the minutes of the 2.26.24 CPIC meeting.

   A. The minutes were amended to delete mention of sending out a weekly link to a Plan website, which at this point we do not have.
   B. Joe suggested the committee send the Planning Board a summary of our work, or a list of items the PB should sign off on, once a month. He also suggested we remember Frank Day's suggestion to concentrate on a message that we are not trying to change the town, but improve things.
   C. Secretary will be responsible for sending the Planning Board secretary the committee's minutes and the dates of the committee's meetings.
   D. Kurt suggested Planning Board and Select Board have a workshop (public can attend but not speak) to make sure we are all on the same page.
   E. The minutes were approved as amended.

3. Update on association with Planning Board

   F. Steve attended a Planning Board meeting recently. They are receptive to having CPIC Steering Committee become a sub-committee of the Planning Board.
   G. The Steering Committee will receive subcommittee minutes and decide if they are sufficiently substantive to go to the Planning Board.
   H. Terry Egan will put subcommittee updates on Google Doc's.
   I. Next Planning Board Meeting is on July 9.
   J. The next quarterly update will be sent to the Planning Board in August.
   K. Next, the committee will seek approval of a structured 2-way flow of information with the Planning Board.

4. Tom jumped into the agenda at this point since he had to leave:

   A. Tom suggested that the Natural Resources Sub-Committee talk to the town about buying five $150 Radon detectors and put them in the library for public use since Brownfield is a high-radon area.
   B. Joe said this would be a perfect item for a Block Grant since they do not require a match.
   C. Steve said this idea is a good example of what could be sent to the Planning Board for review.

5. Progress of some chapter sub-committees. Terry E. Will put all updates on a Google Doc

   A. Ag/Forest Resources: Sooz and Chloe Longpres will create a Best Management Practices exhibit.

B. Economy: (Judy McIlvane, Holly H, Joe, Terry E) Information is being gathered.

C. Housing (Lisa Thompson and Terry Lochhead) Information being collected.

D. Recreation: New Flooring installed in Community Ctr. Work on field. New dugouts.

E. Transportation: We have no one! Joe will ask Deb Merrill if she is interested.

F. Public Facilities: (Steve. Alvina. Bill is on hiatus.) Steve talked to Fryeburg Town Manager Katie Haley about town composting. Fryeburg received a grant for 20-25 home composting units to determine how much money would be saved with a (town-wide) composting strategy. Also doing trench composting. They cannot tell if any money is being saved because not enough people are doing it to produce any savings but they consider it a first step.

G. Fire Dept. (should this go under Public Facilities?) Congressional spending grant of $2.898 million was awarded for public safety building (including fire.). Hosted an open house and several dinners.

H. Capital Improvement Plan (Joe)

I. Land Use Plan (Joe). Town just revised local ordinance to accommodate State's new law requiring all towns to allow every single-home lot to have at least one accessory dwelling unit.

5. Meetings: The meeting schedule needs to be revised.

   A. Former schedule:
      1. Steering Committee meeting was scheduled for 8/20/24
      2. Full CPIC meeting was scheduled for 9/17.

   B. Terry Egan will send updates to Planning Board
      1. Next Planning Board meeting is July 9.
      2. Give chapter sub-committee updates to Terry before July 9
      3. Then Planning Board can take an update to Select Board at August meeting

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   C. New Schedule:
      1. CPIC Steering Committee Meeting: Wed Aug 28 at 6:30 pm, Library

      2. Full CPIC meeting: Wed, Sept 18, 6:30 pm, Community Center

      3. Steering Committee Meeting: November 20, 6:30 pm at library