

TOWN OF BROWNFIELD



Selectmen's Meeting February 4, 2020

Attendees: Brian Fortier, Deb Merrill, Dickie Perreault, Lenny Jean, Cindy Eaton, Sonia Frye

5:32pm the meeting was called to order by Chair, William Flynn.

Minutes of January 28th were approved by Bill; seconded by Erik. Vote 2-0-0.

Appointment of Employees: In order to clean up and mainstream the appointment of employees, Bill motioned to:

Appoint the following employees, retroactive to January 1, 2020:

Steve Sanborn as Tax Assessor;

Cindy Eaton as Animal Control Officer;

Richard Perreault as the Fire Chief and Fire Warden

Appoint the following employee, retroactive to January 1, 2019:

Michelle Day as Registrar, for a 2 year term.

Seconded by Erik. Vote 2-0-0.

Health Inspector, Lenny Jean's, 3 year term will expire in August 2020.

Code Enforcement Officer/Plumbing Inspector, Mike Vane's, one year term will expire in December 2020.

Saco River Corridor Committee members, Hollie and Thais's, three year term will expire in November 2022.

Animal Control Officer - Cindy reports that she has had calls questioning whether or not the farm animals (goats/poultry) at the location of the dangerous dogs are being fed/taken care of. Cindy states that her court order does not allow her to check on any animals other than the dogs, but neighbors have reported that they do see people feeding/watering the animals. Shadow, the original dangerous dog, is now using a wheelchair to mobilize.

Sonia Frye – Sonia asked if the computer for the Planning Board should be a separate line item within their budget; Megan requested that it be left as a separate line item. Sonia also asked if there was a way to request a guardrail be placed on Center Conway Road where the fatality was; she stated that her sister lives there, and that area has been a problem for quite some time. The Board asked that Megan draft a letter to send to MDOT, as this is a state road.

Public Works Department – Brian reports that they had 8 contractors show for the site walk for Sam Brown Hill Road Bridge; bid opening will take place at 5:30pm on March 17th at the town office.

Fire Department – Dickie reports 5 medical assists, 4 vehicle crashes, 3 mutual aids and 1 fire alarm. Fryeburg Academy donated 8 dining room tables to the fire station. Richard from the transfer station gave

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him a pressure washer that was practically brand new. He just received his first reimbursement check for \$2500 for the sign grant; an additional \$4200 worth of signs were ordered today.

AgriCycle – Bill stated that there is still no way to track the success of the AgriCycle food scraps recycling because they charge per container (with an estimated weight capacity per container) instead of by actual weight.

Census – Bill has received a certified letter from the US Census asking whether or not the Town boundary lines have changed. The Board unanimously agreed that the boundary lines have not changed, and for Bill to sign and return the letter.

Safety Issues – Bill has several safety reporting forms that the town can choose from to use; he and Megan will sit down and decide which one makes the most sense for Brownfield. The safety committee will need to choose someone as their designated safety person. Joe Vaughn resigned from the safety committee. Bill asked about the condition of the gates at the transfer station and how difficult it would be to replace them; Brian stated that they cost \$2-300 each, but he could get them replaced. Erik motioned to replace all of the gates, with funds being expended from the Transfer Station Reserve account; seconded by Ricky. Vote 3-0-0.

Winter Roads Policy – Bill asked, in reference to the order of importance of plowing roads, why the Fire Department wasn't listed. Dickie stated that he has a key to the PW garage and Brian has given him permission to get a truck to plow the department parking lot, when needed. Erik made a motion to adopt the Town of Brownfield Winter Roads Policy; seconded by Ricky. Vote 3-0-0.

Personnel Policy Update – Megan added the Fire Chief and Health Officer as positions of employment; no other changes were made. Erik made a motion to adopt the updated Personnel Policy; seconded by Bill. Vote 3-0-0.

6:32pm Erik motioned to go into executive session pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matters. Out of executive session at 7:08pm.

7:08pm Erik made a motion to adjourn the meeting; seconded by Ricky. Vote 3-0-0.

Respectfully submitted,
Megan Witt